

# INPATIENT AUTHORIZATION FORM

**Standard requests** - Determination within 3 business days of receiving all necessary information.

**Urgent requests** - I certify this request is urgent and medically necessary to treat an injury, illness or condition (not life threatening) within 72 hours to avoid complications and unnecessary suffering or severe pain.

URGENT REQUESTS MUST BE SIGNED BY THE  
PHYSICIAN TO RECEIVE PRIORITY



**\* Indicates Required Field**

**MEMBER INFORMATION**

\*Medicaid/Member ID \_\_\_\_\_ Last Name, First \_\_\_\_\_ \*Date of Birth \_\_\_\_\_  
(MMDDYYYY)

**REQUESTING PROVIDER INFORMATION**

\*Requesting NPI \_\_\_\_\_ \*Requesting TIN \_\_\_\_\_ Requesting Provider Contact Name \_\_\_\_\_  
Requesting Provider Name \_\_\_\_\_ Phone \_\_\_\_\_ \*Fax \_\_\_\_\_

**SERVICING PROVIDER / FACILITY INFORMATION**

↳ Same as Requesting Provider

\*Servicing NPI \_\_\_\_\_ \*Servicing TIN \_\_\_\_\_ Servicing Provider Contact Name \_\_\_\_\_  
Servicing Provider/Facility Name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

**AUTHORIZATION REQUEST**

<b>*Primary</b> Procedure Code	<b>Additional</b> Procedure Code	<b>*Start Date OR</b> Admission Date	<b>*Diagnosis Code</b>
(CPT/HCPCS) (Modifier)	(CPT/HCPCS) (Modifier)	(MMDDYYYY)	(ICD-10)
<b>Additional</b> Procedure Code	<b>Additional</b> Procedure Code	<b>Discharge Date (if applicable)</b> otherwise Length of Stay will be based on Medical Necessity	<b>Additional Diagnosis Code</b>
(CPT/HCPCS) (Modifier)	(CPT/HCPCS) (Modifier)	(MMDDYYYY)	(ICD-10)

**\*INPATIENT SERVICE TYPE**

(Enter the Service type number in the boxes)

**Delivery**

779 C-Section Delivery  
720 Vaginal Delivery

**Rehab**

427 Rehab

**Transplant**

477 Transplant Admission

**Miscellaneous**

121 Long Term Acute Care  
970 Medical  
414 Premature/False Labor  
402 Skilled Nursing Facility  
411 Surgical  
490 Boarder Baby  
300 Neonate

**Behavioral Health**

528 BH Chemical Substance Abuse  
529 BH Psychiatric Admission  
531 BH Eating Disorders  
532 BH Crisis Stabilization Unit  
535 BH Residential Treatment - Substance Use  
536 BH Residential Treatment - Mental Health

**ALL REQUIRED FIELDS MUST BE FILLED IN AS INCOMPLETE FORMS WILL BE REJECTED.**

**COPIES OF ALL SUPPORTING CLINICAL INFORMATION ARE REQUIRED. LACK OF CLINICAL INFORMATION MAY RESULT IN DELAYED DETERMINATION.**

**Disclaimer:** An authorization is not a guarantee of payment. Member must be eligible at the time services are rendered. Services must be a covered Health Plan Benefit and medically necessary with prior authorization as per Plan policy and procedures.

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